

## **Shiphub Marketplaces**



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# **Connect to Shopify**

#### > Connect to a New Marketplace on Shiphub

	SHIP	ADDRESS BOOK	SHIPMENT HISTORY	PICKUPS	BULK UPLOAD	BULK TRACKING	SETTINGS	MANAGE USERS	MARKETPLACE
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. Click on the Marketplace ab		Connect a New M	Marketplace	2	Marketp	places			Ĩ
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Connect a New Marketplace		No results found							
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## **Select Marketplace**

SHIP	ADDRESS BOOK SHI	PMENT HISTORY PICKUPS	BULK UPLOAD BULK TRA	ACKING SETTINGS MANAG	E USERS MARKETPLACE	Sara Bende	er Customer								
	Connect a New Marketp Shop Name	ioce Select Marketpl	ace ShipStation	Walmart	ew Orders										
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		Connect	Connect SPL Group. Contact Vs. Terms An	Coming Soon	1		Connect a Ne	v Marketplace	Connect	Market to Shopify	olaces	myshopify.com	New Or	rders	
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# Log in to your Account



1. Log in to your Shopify account

2. Once Shopify verifies your account, the Marketplace will connect to Shiphub

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arceon Shib	ADDRESS BOOK SHIPMENT	HISTORY PICKUPS BULK UPLOAD BULK TRACKING SETTINGS MANAGE USERS MARKETPLACE	
	Connect a New Marketplace	Marketplaces	
	Shop Name spi-crystols	Marketplace Connection Status       Image: Wew Orders         Image: Wew Orders       View Orders	
		© 2024 by SPL Group. Contact Us Terms And Conditions	-

## **View orders for Linked Accounts**

Once the Marketplace is connected, you will have the ability to instantly view all orders placed through your shop

SHIP	ADDRESS BOOK	SHIPMENT HISTORY	PICKUPS	BULK UPLOAD	BULK TRACKING	SETTINGS	MANAGE USERS	MARKETPLACE	Sara	Î
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## **Edit Orders**



Action is Required – Click on Edit to update Shipment Details

## **Select Your Shipment Details**

Select your Shipment Details:

Choose your Carrier, Service, Packaging and Shipment Data



#### **Create Labels**

SPL OROUP	SHIP	ADDRESS BOO	K SHIPMENT H	ISTORY PICKUP	BULK UPLOAD	BULK TRACKIN	G SETTINGS	MANAGE USERS	MARKETPLACE	Sarc
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	lect		Date 01/15/2024 03:12	UPS Ground 1 package Weight: 1 lb Ref 1: Order #1010 Ref 2: Order Status: paid	Prom Address SPL Crystals - SPL Crystals 5 Barbara Lane Monsey, NY 10952 US	Test Company LTD - Ayumu Hirano 307 North Citrus Avenue Ste. 355 Los Angeles, CA 90036 US	\$0.00	Status Action	]	
Ord	lers	•	01/15/2024 03:13	UPS Ground 1 package Weight: 1 lb Ref 1: Order #1008 Ref 2: Order Status: partiolly_paid	SPL Crystals - SPL Crystals 307 North Citrus Avenue Los Angeles, CA 90036 US	Tina Write - Tina Write 4221 Wilshire Blvd Los Angeles, CA 90005 US	\$0.00	AWATING SHPMENT	]	

#### Select Unshipped Orders and Create Labels for these shipments

Once created, the shipments will begin processing and Shopify will be updated that the orders have fulfilled

ADDRESS BOOK	SHIPMENT HIS	TORY PICKUPS	BULK UPLOAD	BULK TRACKING	G SETTINGS	MANAGE U	SERS MARKET	PLACE
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FILTER BY: Tracking Number	From Address	To Address	State Code From/	To Date From	Date To	Status	▼ S CI	LEAR
	Date	Service / Tracking	From Address	To Address	Estimate	Status	Actions	
	01/10/2024 14:33	UPS Three-Day Select 1213429112952 (b) 1 package Weight: 1 lb Ref 1: Order #1028 Ref 2: Order #1028 reatily_paid Zone 302	shiphubio - shiphubio 17402 Citronia Street Northridge, CA 91325 US	Snowdevil - Receiving Department 4221 Wilshire Blvd, Los Angeles Los Angeles Los Angeles, CA 90005 US	\$47.30	PROCESSING	급 🖂 🌐	:
	01/15/2024 08:20	UPS Ground 1285452X03901 (b) 1 pockage Weight: 1 lb Ref 1: Order #1032 Ref 2: Order Status: paid Zone 2	shiphubio - shiphubio 17402 Citronia Street Northridge, CA 91325 US	Snowdevil - Receiving Department 4221 Wilshire Blvd, Los Angeles Los Angeles, CA 90005 US	\$605.07	PROCESSING	습 🖂 <mark>왕</mark> 과 호 📕	:

## **Order Fulfillment on Shopify**

🕄 shopify	Q Search	Ctrl K		ې SPL Crystals	• •			
Home     Orders     Drafts	← #1001 ● Paid ● Fulfilled Archived November 12, 2023 at 4:35 am from Draft Orders	Refun	i Return	Edit More actions 🗸 🔇				
Shipping labels Abandoned checkouts Products Customers	Eventimed (4) #1001-F1		Notes	D	1			
Content Finances II Analytics Anaketing	January 9, 2024 FedEx 789059424151 Confirmed		Ayumu 7 orders Contac	shopify	<b>^</b>	Q. Search	Ctrl K	SPL Crystals SC  This type of order is excluded from credit card fraud analysis.
Discounts Sales channels Online Store	Selling Plans Ski Wax Selling Plans Ski Wax	\$24.95 × 1 \$24.95 \$49.95 × 1 \$49.95	ayumu. +1 613- Shippin Ayumu Tort Co	Orders 5     Drafts     Shipping labels		© ♥ # ♥ Only	you and other staff can see comments	Tags Ø
<ul> <li>Settings</li> <li>Non-transferable</li> </ul>	Selling Plans Ski Wax Sample Selling Plans Ski Wax	\$9.95 × 1 \$9.95	307 No Ste. 35 Los Ang United 9 +13235	Abandoned checkouts Abandoned checkouts Products Customers		This order was archived.     Shiphub.io fulfilled 4 items from Shop location.	5:30 AM 5:3 <sub>\2</sub> AM	
				<ul> <li>♀ Content</li> <li>★ Finances</li> <li>↓ Analytics</li> <li>♀ Marketing</li> <li>♥ Discounts</li> <li>Sales channels</li> <li>&gt; ♥ Online Store</li> </ul>		Items 1 × Selling Plans Ski Wax - Selling Plans Ski Wax 1 × Selling Plans Ski Wax - Special Selling Plans Ski Wax 1 × Selling Plans Ski Wax - Sample Selling Plans Ski Wax 1 × The Collection Snowboard: Liquid Service Manual		-
				<ul> <li>Paint of Sala</li> <li>Settings</li> <li>Non-transferable</li> </ul>		Fulfiliment location Shop location December 26		

## **Print Labels**

After creating labels, select shipments to Print Labels. Can select individual shipments or Select All



### **Load New Orders**

Neurabiantes fan
Spl-crystals Orders
Create Labels Print Labels Void Labels Refresh
FILTER BY: Tracking Number From Address To Address State Code From/To Date From Date To Status CLEAR FILTERS Refresh to Load the latest orders from your marketplace
Date Service / Tracking From Address To Address Estimate Status Actions
Loading Data

## **Connect to Shipstation**

CHARGE SHIP ADDRESS BOOK SHIPMENT HISTORY PICKUPS BULK UPLOAD BULK TRACKING SETTINGS MANAGE USERS	MARKETPLACE Sara Bender Customer
Now shipping for: Amy Text International Reporting	
Connect o New Marketplace Sleep Name shiphabo ShipStation Walmart  No w on w on	Aders Inders
Connect Cornect Corning Soon	CRACE SHIP ADDRESS BOOK SHIPMENT HISTORY PICKUPS BULK UPLOAD BULK TRACKING SETTINGS MANAGE USERS MARKETPLACE Sara Bender Customer
	Now shipping for: Amy Test International Reporting
© 2024 by SPL Group: Contort Us. Terms And Constitions	Connect to New Marketplace         Marketplaces         Shep None         shiphubo         Shep None         shiphubo         Shep None         www.orders         Shep None         www.orders         Shep None         whiphubo         www.orders         wwww.orders         wwww.orders         wwww.orders         wwww.orders         wwww.orders         wwww.orders         wwww.orders         wwwwwwwwwwwwwwww.orders         wwwwwwwwwwwwwwwwwwwwwwwwwwwwwwwwwwww

## **Connect to Shipstation API**

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ShipStati <b>o</b> n	Onboard Insights Orders Shipments Products Customers Scan	Rates 🕑 🖶 🖶 😧 💿 着
<ul> <li>Account</li> </ul>	Settings » API Settings	
My Profile	Managing Urders     Managing Shipments     Creating Shipment abels	
Display Options	Retrieving Shipping Rates     and more!	Click the
Payment & Subscription	ShipStation also has a separate 'Custom Store' integration option which all ShipStation account and receive shipping notifications when an order ship	lows you to import orders into your
User Management	you simply want your store's orders to appear in ShipStation. You can find integration here: https://help.shipstation.com/hc/en-us/articles/3600258	SHIP ADDRESS BOOK SHIPMENT HISTORY PICKUPS BULK UPLOAD BULK TRACKING SETTINGS MANAGE USERS MARKETPLACE Sora Bender Customer
API Settings	3	Now shipping for: Amy Test International Reporting
> Selling Channels	API Documentation	Connect a New Marketplace
> Branded Customer Pages	Our API Documentation can be found here: https://www.shipstation.com/	Marketplaces
> Templates	If you have any issues with the API, please submit them here.	Connect to Shipstation
> Automation	API Kevs	You can find your ShipStation API Key and API Secret under Settings at https://ks.shipstation.com/#/settingsapi.
> Shipping	API Key	API Key* e636.
Copy your API Key	S API Secret	API Secret*
> Inventory account.		Paste in your ShipStation API
> Integrations	(NOTE: This will invalidate your previous set of A	'Authorize'
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## **View Your Marketplace Orders**

SPL GROUP	SHIP	ADDRESS BOOK	SHIPMENT HISTORY	PICKUPS BU	JLK UPLOAD	BULK TRACKING	SETTINGS	MANAGE USERS	MARKETPLACE	Sara Bender Customer
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								Click to your Ships order	view Station s.	



We have worked hard to make the system user friendly to handle your shipping needs. We'd love to hear from you with any questions or comments!

support@splgroup.com

Office: (877) 486-7918